

Agenda for APC Meeting

Wednesday January 08, 2020

Minute Taker: Kasia

Start Time: 1:00pm

End Time: 1:17pm

Attended:	Absent:
Kathy Blessing	Joni St John
Caleb Ross	Eric Marshall
Kasia Panczyszyn	Miranda Schober
Mel Horner	Kerryn de Verteuil
Cindy Swanson	
Baron Brown	
Helen Varcoe	
Peter Hansen	
Debbie Meise	

- **Approval of November Meeting Minutes**
 - We did not approve December 2019 minutes. Will need to do that next meeting.
- **Board Meeting Update:**
 - Reminder Board Meeting will take place Feb10-14, in San Diego
- **Other Business:**
 - **Workshop planning meeting**
 - Discussed goals at last meeting. Kathy can email the information to us. A few things mentioned were to work on interactive participation, networking
 - Was suggested we think about considering including more case studies, networking venues, ice breaker ideas, spotlight or success stories
 - Please brainstorm for next meeting and be prepared to share ideas
 - **Message Board:**
 - Debbie mentioned that there is a message board tool on the IFTA Inc. website. Our committee should take advantage of this as it's a very useful tool to organize specific topic of discussion. She has offered to set up training for us. She will send out a few dates shortly. Please respond to her with which day works best. She will also check if everyone has access if not Debbie will email you to register
 - **Canadian Carbon Tax**
 - Peter mentioned less than 10% (in BC) uptake on registering for Carbon Tax, Canadian Federal government administers. Peter will send email to us with a link with more info.
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- **Next Meeting - February 12, 2020**
 - Next meeting will need to be rescheduled-it's the same time as Board Meeting and Audit Workshop. Debbie will touch base with Miranda, to set a new date